## The Covidence Quick Start Guide.

Covidence is the world's #1 systematic review tool that empowers organizations to teach, support and facilitate high-quality systematic reviews.

#### Here's how to use it!

TEAM PROGRESS				
			YOU C	CAN STILL
			RESOLVE	SCREEN
324 722	2 48	4119	48	4837
DONE ONE V	OTE CONFLICTS	NO VOTES	Resolve Conflicts	Continue

## 

#### Before you begin

- Define your research question
- Assemble your team
- Work with your information specialist to define and run a search strategy
- Get your preliminary list of references

### Set up your Covidence project

Get your project and your team set up on Covidence: Each team member sets up an individual account  $\vartheta$  then one person sets up the review and invites others to join.

#### Start a new review

Watch the how-to videos: <u>SIGN UP/SIGN IN</u> <u>GETTING STARTED</u> <u>SET UP YOUR REVIEW</u>

Are y	ou creating a Cochrane review?
O Ye	s 🔘 No
Nam	e your review
Use	he full working title or an informal working title. You can change this later.

# 03

#### **Begin screening your references**

### You've set up your review and you've run your searches

You're ready to import your references and start screening with your team!

Watch the how-to videos:

IMPORT YOUR REFERENCES SCREEN TITLES AND ABSTRACTS





02

#### Start your full text review

When you've completed title and abstract screening, you'll have a much smaller list of studies that you want to review in more depth.



You're ready to do a full text review!

Watch the how-to videos:

FULL TEXT REVIEW BULK IMPORT PDFs

← Full text review	
Screen references 17) Resolve conflicts 6 Availing other reviewer 0	Excluded references 17
Bulk upload PDFs	
Al File D Tage + Dow others Mide highlights	Digity 23   Author
· #3054-A.2004	Include
A risk adapted approach reduces the overall institutional incidence of postaperative nausea and vomiting	Exclude
> Yeer Abstract & Div 👔 View full text	
View History 🖉 Add a Note 🤄 More Study to Screen	

# 05

## Complete quality assessment and data extraction

You're ready for the most intensive task in your review; assessing the methodological quality of your included studies and extracting data relevant to answering your research question.



Watch the how-to videos:

#### STARTING DATA EXTRACTION STARTING QUALITY ASSESSMENT

5

	A	1	с	D	E	G	н	
9								
10								
8								
12								
13								-
5								
1								
	_							
								-
6.1								

#### Finish and export data

You can export reference lists or data at any stage of your work in Covidence to meet the needs of your research project.

> Watch the how-to videos: <u>EXPORT REFERENCE LISTS</u> DATA EXPORT

#### What's next?

Once you've completed screening, assessment, and data extraction in Covidence, you can use the information you've gathered and exported for the next tasks in your evidence review project: whether you're doing a meta-analysis or narrative synthesis, the work you've done with Covidence will be organized and available for interpretation, write-up, and publication.

Need more information? We've got a full range of resources to support every part of your review process on our Knowledge Base: <u>Support covidence.org</u> or send an email to our Community Team: support@covidence.org



Organisations can request a free consultation <u>here</u> Individual users can get a free trial <u>here</u>